

**Town of Sunset Beach
Monthly Council Work Session
June 16, 2015**

MINUTES

Members Present: Mayor Ron Watts, Mayor Pro-Tem Lou DeVita, Councilwoman Carol Scott, Councilman Terry Johnson, Councilman Wilson Sherrill and Councilman Mike Williams

Members absent: None

Attorney & Staff Present: Susan Parker, Town Administrator; Rawls Howard, Planning Director; Bonnie Schwerd, Finance Director; Dustin Graham, Public Works Director; Lisa Joyner, Police Chief and Lisa Anglin, Town Clerk.

Mayor Watts called the Work Session to order.

Draft Agenda Amendments

Mayor Watts requested and the Council agreed to add the following to the agenda:

- Beach and Beach Patrol Update
- Sunset at Sunset Town Booth Discussion
- Annual Report Topics

Public Comments

None heard

Beach and Beach Patrol Update

Susan Parker advised that the a few shark sightings have occurred but is unaware of any attack incidents along Sunset Beach. Councilman Johnson advised that a surfer was bitten near 6th Street approximately 10 days earlier. Councilman Johnson stated that shark fishing is not allowed on the pier. Parker advised that Beach Patrol is fully staffed with 3 – 4 employees patrolling per day. The Beach Patrol Officers are reporting that glass and dogs appear to be the most significant violations on the strand.

Presentation and Q & A Session with Sunset Merchants Association

Darren Bouley, Sunset Beach Merchants Association President, informed the Council of the Association activities including membership development, brochure development and distribution, website development, event planning and the billboard advertising campaign. The Council questioned the location choice of the billboard, what events are being planned, why the website is displaying picture that are not of this area, and the poor quality of the website audio. The Council discussed that the Association efforts are not in concert with the Association Mission Statement.

Sunset at Sunset Town Booth Discussion

After a brief discussion, the Council agreed to man the Town Booth with staff members and for the Public Works and Fire Departments to stage equipment on site for viewing. The Police Department staff will be staged in the Town Booth.

Consideration of Approval of the Resolution Supporting the Northern Extension of the Carolina Bays Parkway

COUNCILWOMAN SCOTT MADE A MOTION TO APPROVE THE RESOLUTION SUPPORTING THE NORTHERN EXTENSION OF THE CAROLINA BAYS PARKWAY. COUNCILMAN JOHNSON SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Approval of the Special Events Policy

The Council reviewed the policy and made minor amendments.

COUNCILMAN JOHNSON MADE A MOTION TO APPROVE THE SPECIAL EVENTS POLICY AS AMENDED. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Approval of the Audit Contract

COUNCILWOMAN SCOTT MADE A MOTION TO APPROVE THE 2015/2016 AUDIT CONTRACT. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Waste Industries – Weekly Recycling Program Discussion

The Council briefly discussed the weekly recycling program. The Council reached a consensus to continue the program and gave Staff permission to administer the program in an effective manner deemed appropriate.

Town Park Year End Update

Susan Parker distributed the Memorial Donation Program brochure. Parker requested permission to use a portion of the \$40,000 anticipated project balance available at June 30, 2015 for the following:

Kiosk	\$ 5,000
Signage	\$ 500
Easement/Survey	\$ 2,500
Cement Bases	\$ 4,800
2 nd Bike Rack	<u>\$ 800</u>
	\$13,600

Parker also requested permission to proceed with the engineering of the picnic area and bathroom structure in anticipation of advertising for a RFP for construction cost.

MAYOR PRO-TEM DEVITA MADE A MOTION TO APPROVE THE ALLOCATION OF \$13,600 FOR THE KIOSK, SIGNAGE, EASEMENT/SURVEY, CEMENT BASES AND THE 2ND BIKE RACK AND TO GRANT PERMISSION TO USE THE REMAINING PROJECT BALANCE TO PROCEED WITH OBTAINING ENGINEERING SERVICES FOR THE PICNIC AREA AND BATHROOM STRUCTURE. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE. MAYOR PRO-TEM DEVITA, COUNCILMAN SHERRILL, COUNCILWOMAN SCOTT AND COUNCILMAN WILLIAMS VOTED YES. COUNCILMAN JOHNSON VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

Annual Report Topics

The Council reviewed the proposed Annual Report topics and agreed to submit additional topics to Mayor Pro-Tem DeVita. A draft copy will be present to Council in the next few weeks.

The Council briefly discussed sending out a Community Survey concerning the Town services that are being provided by the Town and the performance level being provided for the services. The Council agreed to consider next year.

Public Comments

Karen Joseph 915 Sandpiper Bay Drive – Advised Council that the event the Merchants Association is planning for the Friday before the Sunset at Sunset Festival will interfere with the Sunset at Sunset setup; advised that the Sunset at Sunset Festival is not listed on the Merchants Association website.

Closed Session

COUNCILMAN SHERRILL MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (a) (3) TO CONSULT WITH ATTORNEY RICHARDSON CONCERNING LITIGATION WITH THE PALM COVE PROPERTY OWNERS, THE JAGUAR'S LAIR DEVELOPER AND WITHERS & RAVENEL. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

MAYOR PRO-TEM DEVITA MADE A MOTION TO RETURN TO OPEN SESSION. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council met in Closed Session for approximately 30 minutes and consulted with Attorney Richardson concerning litigation with the Palm Cove property owners, Jaguar's Lair developer and Withers and Ravenel.

Adjournment

COUNCILMAN WILLIAMS MADE A MOTION TO ADJOURN THE JUNE 16, 2015 COUNCIL WORK SESSION. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach

Ron Watts, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The June 16, 2015 Work Session Minutes were approved by Council during the June 29, 2015 meeting.